



Elder High School
3900 Vincent Ave.
Cincinnati, Ohio 45205
513.921.3744
www.elderhs.org

SENIOR Transcript Release Form

I give permission to the Guidance Department of Elder High School to forward the following:

- Official transcript
- College entrance test results, such as the SAT and ACT
- Ohio Graduation Test results
- Teacher and counselor recommendations
- Other educationally-appropriate records

to colleges, universities, athletic departments, scholarship programs, and other persons, institutions, or agencies for education or employment, who are identified by me, my son, or both of us as possible considerations relative to his post-Elder plans.

I have read the statement above, understand it, and do give my permission to the release of the above-listed documents. I understand that all correspondence regarding the status of a transcript request will be posted and available through the Elder student's PrepHQ account.

By signing this agreement, you and your son understand that Elder will not send any of the above listed materials to any requesting agency, institution, or person without a request by a parent or student. The request for materials to be sent may be done so through PrepHQ.

I understand that this signed form is valid for only the current school year.

Student Full Name: _____ Student ID #: _____
(please print)

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Please note that even though this form is completed, Elder High School will not send transcripts to any agency or person if all financial obligations are not met.

OFFICE USE : Fee Paid _____